



first national
REAL ESTATE

Tamworth

VACATING NOTICE

Tenant Name/s: _____

Property Address: _____

I/we hereby wish to give 14 days notice (within fixed term tenancy agreement)

OR

I/we hereby wish to give 21 days notice (within periodic tenancy agreement)

I/we will vacate the above property on: ___/___/___

The reason for vacating is: _____

My new address will be: _____

I/we hereby to agree to any prospective tenant/s may inspect the property by appointment by phoning me on:

- 1. Home: _____
- 2. Work: _____
- 3. Mobile: _____

AND/OR

Accompanied by a First National Real Estate representative using the master key

Preferred day/s for inspections: _____

Preferred time/s for inspections: _____

I/we acknowledge the rent is currently paid to _____ and that the sum of \$_____ is owing to the vacating date.

I/we understand that we are responsible for paying the rent until such time, as all keys are returned to the office.

Tenant/s Signature: _____ Date _____

Office Use Only	
Keys Returned On: ___/___/___	Final Inspection: ___/___/___
Rent Paid To: ___/___/___	Carpets Cleaned: ___/___/___